



## **MEETING MINUTES**

### **Culture and Arts Commission January 18, 2018**

1. **CALL TO ORDER/ROLL CALL:** Chair **Pamela Gamble** called the meeting of the Culture and Arts Commission to order at 6:32 p.m. Commissioners present: Chair Pamela Gamble, Jeanne George, Pamela Madden, and Melodie Tobin. Commissioners Excused: Commissioner Bardi Rosman Koodrin Staff: Kerry Burns, Tim Wallace and Ludmer Aker.
2. **PLEDGE OF ALLEGIANCE:** Commissioner Melodie Tobin led the Pledge of Allegiance.
3. **REVIEW OF AGENDA:** No changes.
4. **APPROVAL OF MINUTES:** **MSC Tobin/George** to approve the minutes of the November 16, 2017 Culture and Arts Commission meeting. Approved unanimously.
5. **CONSENT CALENDAR:** None.
6. **PUBLIC COMMENT:** None.
7. **CONDUCT OF BUSINESS:**
  - a. Approval of the 2018 Meeting Schedule – The Commission cancelled their January and December meetings in 2018. **MSC George/Gamble** to approve the 2018 updated meeting schedule. Approved unanimously.
  - b. Election of Officers for 2018 – **MSC Tobin/George** to nominate Pamela Gamble for Culture and Arts Commission Chair and Pamela Madden for Vice-Chair. Approved unanimously.
8. **UNFINISHED BUSINESS:**
  - a. Presentation of Entries for the Traffic Signal Controller Boxes Art Project – Superintendent Wallace told the Commission that the nature traffic signal controller box received the most entries and therefore the Traffic Signal Controller Boxes subcommittee reviewed those specific entries to narrow the entries from 13 to 4 for the Commission to review. The Commission reviewed and discussed the entries and made the following motions:  
**MSC George/Tobin** to approve “Read, Play, Write, Love” for the Education Traffic Signal Controller Box on Sharp Park Road at Pacific Heights Boulevard. Approved unanimously.

**MSC Tobin/George** to send out the Request for Proposals for the Patriotism Traffic Signal Controller Box on Senath Lane at El Camino for more submissions. Approved unanimously.

**MSC Tobin/George** to send out the Request for Proposals for the High Tech Traffic Signal Controller Box on San Bruno Avenue, West at Cherry Avenue for more submissions. Approved unanimously.

**MSC Tobin/Madden** to approve "The Colorful History of San Bruno" with the removal of Francisco from the Side 1 panel for the History Traffic Signal Controller Box on San Bruno Avenue, East at 3<sup>rd</sup> Avenue. Approved unanimously.

**MSC Tobin/George** to send out the Request for Proposals for the Mission Bell Traffic Signal Controller Box on El Camino Real at I-380 (North East Corner) for more submissions. Approved unanimously.

**MSC Tobin/George** to approve "Life Abounds Around Town" for the Nature Traffic Signal Controller Box on the Nature Traffic Signal Controller Box on Crystal Springs Road at Cunningham Way. Passed with 3-1 vote.

**Commissioner Tobin** requested that all the proposals not accepted receive a turndown letter from staff on behalf of the Commission. She also requested for staff to reach out to Google, Walmart and YouTube for submissions for the High Tech Traffic Signal Controller Box.

9. **ITEMS FROM STAFF:** None.

10. **ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS:** Commissioner Tobin asked for an update on the repair of the "Journeys of the Imagination" sculpture in front of the Library and Superintendent Wallace replied that he had contacted a welder to come fix it the following week.

11. **ADJOURNMENT:** With no other business to be conducted, **Chair Gamble** adjourned the meeting at 7:48 p.m.

Respectfully Submitted,

Ludmer Aker  
Executive Assistant  
City of San Bruno